

OCA Record

SSCI / Fed Pers

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## MEMORANDUM FOR THE RECORD

SUBJECT: Keith Hall (SSCI) Agenda for 13 August Briefing on Banding

1. I met with Keith Hall to clarify what precisely he wants to hear during the 13 August briefing on the secretarial pay system, commo banding and the proposed Pay Personnel, Management and Compensation System (PPMC).

STAT 2. First, we agreed to reschedule the meeting to 2:30 PM because of [ ] schedule and a subsequent conflict which arose in Hall's. Hall also wants to bring Charlie Battaglia who has done a rather comprehensive, but yet uncompleted, study of the new PPMC to the briefing. I said I had no problem with that.

3. Although Hall wants to hear about the secretarial and commo programs, he says his primary interest is to educate himself on the PPMC in anticipation of having to meet and confer with staff members of the HPSCI. Hence, he is expecting to hear a rather comprehensive briefing on the proposed PPMC. He says he is basically supportive of the new system but is most concerned that we have not set standards to be able to evaluate whether or not the stated goals will be achieved. He is, of course, interested in what we estimate the costs to be to implement either the entire system or parts of it.

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STAT 4. On the secretarial pay and commo banding programs, he essentially reiterated the same questions contained in [ ] memo of 24 June 1987. He believes these briefings can be kept short. He indicated that he had two major questions about these programs: what have they cost us and what data do we have that shows we have been successful in meeting the objectives of the programs and overcoming any problems.

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